



CYRIL JACKSON
SENIOR CAMPUS

CJSC Board Meeting Agenda – 8 December 2020, @ 5.00pm

Item No.	Item	Attachment / Comments
1.	Board Chair: Amanda Reid Principal: Karen Read Secretary/Business Manager: Santosh Pande Community Board Member: Russel Brown Community Board Member: David Wood Staff Board Member: Belinda Stewart Staff Board Member: Teresa Porter Student Representative: Nazif Safdari Apologies: Vanessa Buemi	
2.	Conflicts of Interest:	None
3.	Minutes of Previous Meeting	Accepted and attached.
4.	Correspondence Board Resignations: <ul style="list-style-type: none">• Sarah McLeod: Due to personal and professional commitments.• Martin Pitt: Due to health issue.• Amanda Reid: Stepping down as board chair and from board member due to personal and professional commitments.• Nazif Safdari (Student Representative): Due to further education and relocating with family over east. Cyril Jackson Senior Campus sincerely thank to these board members for their valuable contribution and services in all these years.	All in favour.

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5.	<p>Chair's Report (Amanda):</p> <ul style="list-style-type: none"> • Provided a brief summary of our Annual General Meeting held on 6th November 2020 and the changes happened this year mainly the Board Constitution. • Acknowledged Karen's leadership and her valuable contribution to CJSC and shaping student's life. • CJ Alumni Network: No further updates as per Alenka. • Industry Breakfast: Amanda and Russel commended about active industry participation and acknowledged school's active engagement with different industries. A big thank you to Vanessa and her team in organising this event. 	Acknowledged by all members.
6.	Finance and Facilitates Report (Santosh): Year-end finance report compiled by Karen in her Principal's report.	Yes
7.	<p>Principals Report (Karen): attached.</p> <ul style="list-style-type: none"> • A huge Thank you: Karen thanked and acknowledged Amanda's leadership, support and her commitment in shaping CJSC future from the last 5 years. • Karen also acknowledged Sarah Mcleod valuable contribution and support towards CJSC and students. 	Yes All in favour
8.	<p>Governance Issues:</p> <ul style="list-style-type: none"> • Principal's Position: Amanda shared about Mr. Milton Butcher taking on the role as a Principal of CJSC from 2021. Welcome Mr Butcher. • Update on Board Constitution: <p>A special resolution is passed in the meeting to voluntary cancel / dissolve the board constitution from an Incorporated Association to Un-Incorporated Association.</p> <p>Karen to lodge voluntary cancellation of constitution online.</p> <p>Amanda agreed to put-up a smaller version of updated constitution for public.</p> <ul style="list-style-type: none"> • Election of new Board Chair: <p>Will be planned and agreed between members next year 2021. David Wood kindly agreed to step-in as CJSC Board Chair in the interim.</p>	All in favour.

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11.	<p>General Business:</p> <ul style="list-style-type: none"> • Dave Kelly (Local MP representing the seat of Bassendean) committed to donate 10-15K to CJSC subject to forthcoming March 2021 election. • Milton to decide on number of meetings in a year, Term-1 and 2 each year is preferable. • Amanda suggested two meetings/term. • Currently 3 board members are down from the community. • Amanda also suggested to have a workshop / training for board members to set agenda and future possibilities of CJSC. • On behalf of CJSC, Karen thanked and wished all board members for their valuable contributions, festive season and 2021. 	
	<p>Next Board Meeting: TBC</p> <p><i>Meeting closed at 6.00 pm followed by drinks and nibbles at local pub in recognition of the year, festive season & 2021.</i></p>	



29/2/2021

